

# Spoiled Little Rascals Consignment Sale Events

## Vendor Booth Registration

2010 Spring /Summer Sale

Thurs. April 22 through Sat. April 23

(pre-sales Wed. April 21)

Eagan Community Center Gym. 1501 Central Parkway . Eagan MN

### Vendor Info

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Web Site Address (if applicable): \_\_\_\_\_

### NEW VENDORS ONLY - previous vendor info already on file with SLR

Email a logo to be displayed on our website to [kellykerschner33@frontiernet.net](mailto:kellykerschner33@frontiernet.net).

Summarize products/services to be promoted and/or sold at your vendor booth: \_\_\_\_\_

Please let us know the verbiage you would like posted with your website link that describes your business: \_\_\_\_\_

### Sale Dates Participating

Sale hours are listed below. Please fill in times your booth will be staffed and or dates that you know you will not be there. Times can be changed later if necessary.

- Wed. April 21: Pre-Sales \_\_\_\_\_ 6-9pm  
My booth will be staffed from \_\_\_\_\_ to \_\_\_\_\_ or circle;  
My booth will not be staffed this date.
- Thurs. April 22: Public Sale \_\_\_\_\_ 10am-7pm  
My booth will be staffed from \_\_\_\_\_ to \_\_\_\_\_ or circle;  
My booth will not be staffed this date.
- Fri April 23: Public Sale \_\_\_\_\_ 10am-7pm  
My booth will be staffed from \_\_\_\_\_ to \_\_\_\_\_ or circle;  
My booth will not be staffed this date.
- Sat. April 24: ½ Price Sale \_\_\_\_\_ 9am-3pm  
My booth will be staffed from \_\_\_\_\_ to \_\_\_\_\_ or circle;  
My booth will not be staffed this date.

### I will set up on:

Circle One: Wed. night from 5-6pm or Thurs morning between 9am-10am

**Wed night is recommended to ensure your booth is ready at sale opening Thurs morning.**

**Vendor products and displays must be taken down immediately after sale ends at 3pm on Saturday, April 24<sup>th</sup>.**

## Contact Info

Business Owner Name: \_\_\_\_\_

Phone #: \_\_\_\_\_

Cell Phone #: \_\_\_\_\_

Email Address: \_\_\_\_\_

## Vendor Space Details

Vendor booth rental fee of \$50 includes an area large enough to accommodate a 6ft table. Due to limited table availability, vendors are responsible for providing their own table. 2 chairs per booth can be provided by the Eagan Community Center. Vendors can display products on or in the space provided around your table. There will be enough space between vendor tables to walk around.

Your business name (including website link w/ short business description) will be listed as a vendor on our website if provided. The link is added when payment is received and will remain until website is updated with new sale vendors for our Spring sale.

ALL vendor tables will be set up around the perimeter of the gymnasium (along the walls)

- ☞ Only one vendor per business/product type will be allowed (no direct competition).
- ☞ Vendors retain 100% of sales generated during/after the sale.
- ☞ Vendors may sell products/services as well as offer coupons, drawings, etc to attract shoppers. You can also distribute marketing materials from your booth.
- ☞ Vendors provide their own table.
- ☞ Vendors decorate, supply or dress your space any way you choose to represent your business.
- ☞ If electricity is needed, Vendor must notify sale owner in advance and provide their own extension cords. No phone line is available for credit card processing. Wireless internet is available through the ECC.
- ☞ Vendors choose how much time they spend at your table during the sale. Products should be removed or covered while booth is not staffed for security reasons. SLR is not responsible for any vendor products or supplies left at booths left unstaffed.
- ☞ Vendors must staff their booth, we are unable to staff your booth for you and tables can not be set up with product and/or information and left unstaffed for the sale.
- ☞ For security and safety reasons, vendors and their staff with children must arrange childcare. **Children are not allowed** to stay with parent working the booth. Exceptions are made for vendors who are nursing mothers.
- ☞ Only one business per 8 foot space. Vendors can not split the fee between two businesses and share one table/space.
- ☞ To help attract potential customers to your vendor space, we recommend displaying your products or services by creating an inviting vendor space.
- ☞ If additional space is needed, arrangements must be made in advance due to space limitations. An additional \$50.00 per 8ft space will apply if space is available.

## PAYMENT

**Vendor booths are available on a first come, first served basis. Space is reserved when payment is received in full. Spoiled Little Rascals will email a PayPal Invoice to request payment to reserve your vendor space. You do not need a PayPal account and can use a credit card if you'd prefer. PayPal ensures all personal information is secure with PayPal and is not available to**

**merchants. A 3 day grace period holds your space from the date the invoice is emailed. If payment is not received within 3 days, Vendor risks losing vendor space to another interested vendor. Previous sale vendors have priority for future sales, however, space will not be reserved for previous sale vendors for a period of longer than 3 days from being notified of the sale.**

Please complete this form and immediately mail to

Spoiled Little Rascals Attn: Kelly Kerschner

14203 Azalea Path, Rosemount, MN 55068

**Keep a copy of this registration and your PayPal invoice for your records/receipt.**

We look forward to working with you! Please contact Kelly Kerschner, Sale Owner at 651.423.9578 or 651.303.3119 or email **kellykerschner33@frontiernet.net** should you have any questions.

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I \_\_\_\_\_ agree to the terms and conditions of Vendor Agreement and agree that in the event I am unable to participate for any reason, I understand that my \$50.00 payment is non-refundable.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_